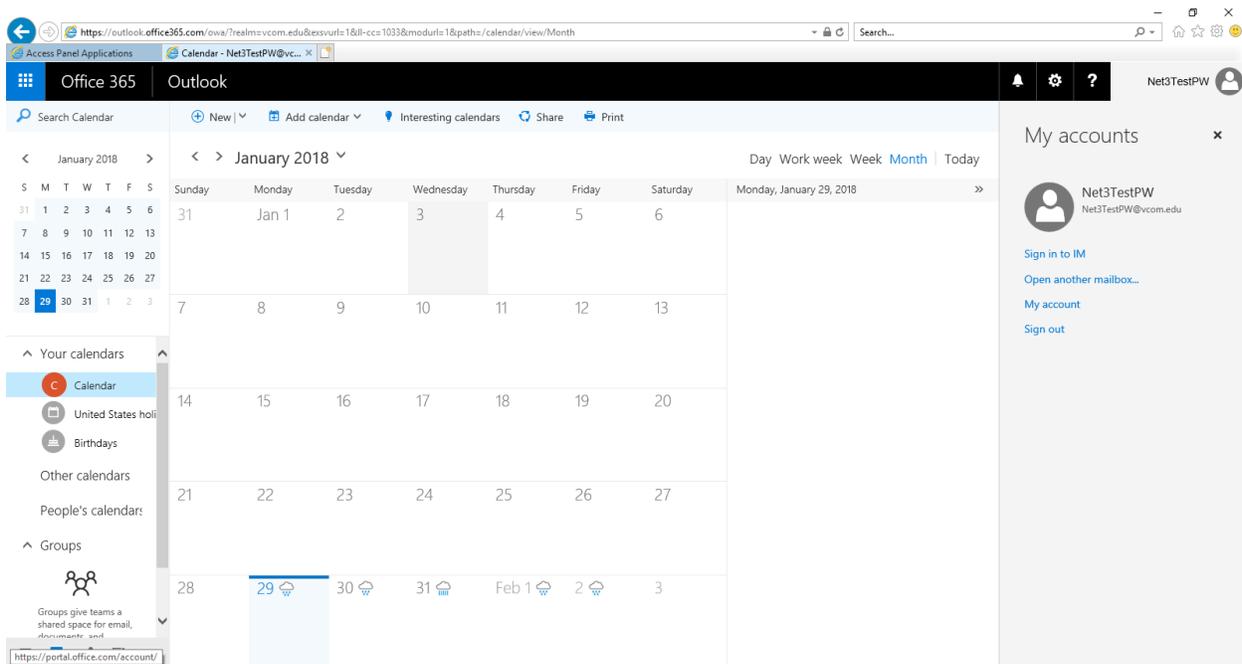




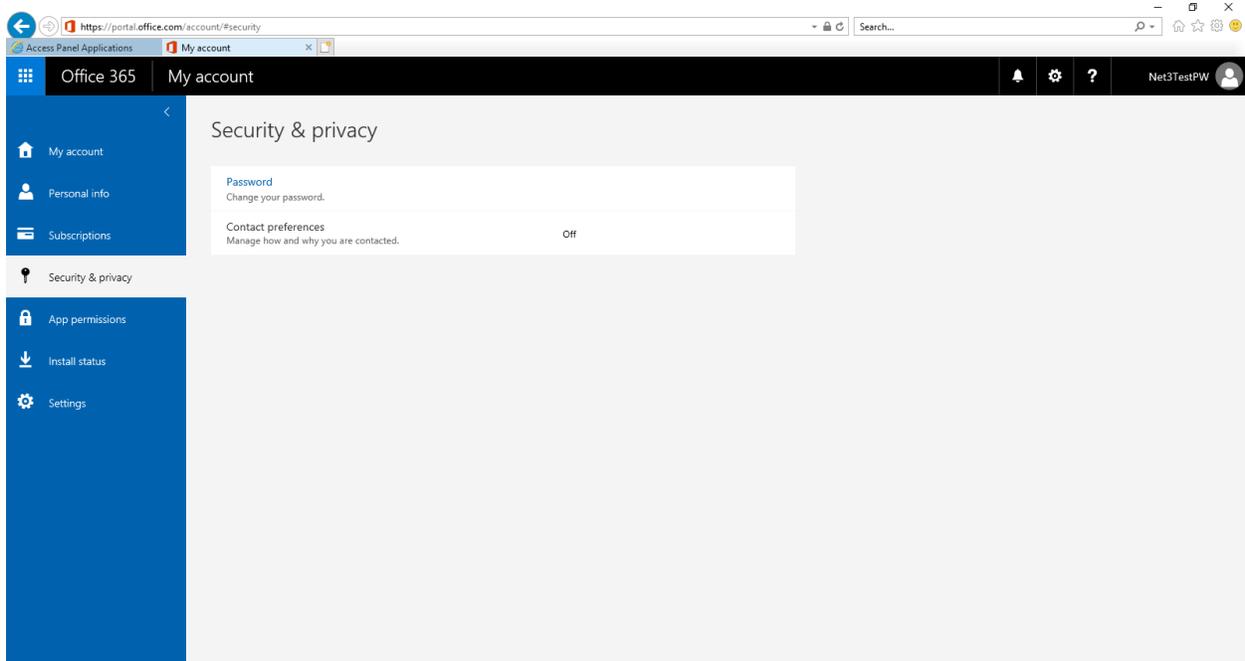
## VCOM Office 365 Password Reset Instructions

**PLEASE NOTE THAT THIS PROCESS REQUIRES THAT YOU HAVE SET UP YOUR MULTI-FACTOR AUTHENTICATION SET UP AND THAT YOU HAVE ACCESS TO YOUR EMAIL ACCOUNT.**

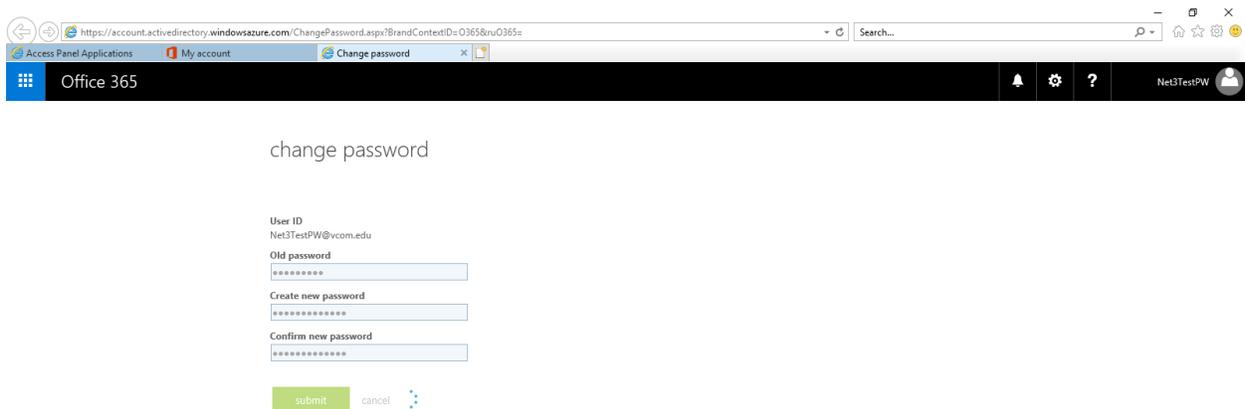
1. To change your password, click the icon next to your account name in 365 and choose “My Account”



2. Click Security & privacy, then Password.



3. Enter your old password, and then your new password twice. Click submit.



4. After a successful password change, your Office 365 application page will display.



https://www.office.com/?auth=2&homes=1

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Office 365 Net3 Test File AC

### Good morning, Net3

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