**VCOM IRB Request Form: Use of Data from Public Datasets**

This form is to be used to request that a specific database be considered in the list of datasets for which IRB approval is not required. Please complete and sign this form and return to the IRB Coordinator, Debbie Geiger, dgeiger@vcom.vt.edu or irb@vcom.vt.edu.

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| Submitted by | Name: |  |
|  | Department/Institution: |  |
|  | Email Address: |  |

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| Name of dataset: |  |
| Brief description of the host archive or institution: |  |
| URL for dataset |  |
| URL documenting public availability of dataset: |  |
| Description of how dataset may be obtained by researchers (include any conditions, stipulations, data use agreements, etc.): |  |
| Description of how the data were collected (from/about whom, who collected the data and when it was collected): |  |
| Description of any conditions or restrictions about the use of the data: |  |

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| Please enter a brief description of activity for which you are requesting use of the dataset: |  |

Specific criteria must be met for the use of public datasets not to be considered human subjects research. **By signing this form, you are certifying the following criteria will be met for this request**:

1. Research will NOT involve merging any of the data sets in such a way that individuals might be identified, AND
2. Researcher will NOT enhance the public data set with identifiable, or potentially identifiable data.

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| Name of PI |  |  |
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|  |  |  |
| Signature of PI |  | Date |