**VCOM IRB Request Form: Use of Data from Public Datasets**

This form is to be used to request that a specific database be considered in the list of datasets for which IRB approval is not required. Please complete and sign this form and return to the IRB Coordinator, Debbie Geiger, [dgeiger@vcom.vt.edu](mailto:dgeiger@vcom.vt.edu) or irb@vcom.vt.edu.

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| Submitted by | Name: |  |
|  | Department/Institution: |  |
|  | Email Address: |  |

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| Name of dataset: |  |
| Brief description of the host archive or institution: |  |
| URL for dataset |  |
| URL documenting public availability of dataset: |  |
| Description of how dataset may be obtained by researchers (include any conditions, stipulations, data use agreements, etc.): |  |
| Description of how the data were collected (from/about whom, who collected the data and when it was collected): |  |
| Description of any conditions or restrictions about the use of the data: |  |

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| Please enter a brief description of activity for which you are requesting use of the dataset: |  |

Specific criteria must be met for the use of public datasets not to be considered human subjects research. **By signing this form, you are certifying the following criteria will be met for this request**:

1. Research will NOT involve merging any of the data sets in such a way that individuals might be identified, AND
2. Researcher will NOT enhance the public data set with identifiable, or potentially identifiable data.

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| Name of PI |  |  |
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| Signature of PI |  | Date |