I. **Job Summary:**
The position of Family Medicine Faculty participates in the organization and delivery of the educational and research programs related to family medicine, osteopathic manipulative medicine, sports medicine and primary care at Edward Via College of Osteopathic Medicine Auburn Campus. This position encompasses educational, clinical, and research components as well as practice in a clinical practice setting.

II. **Job Duties:**
1. Teach within the Primary Care Course/Osteopathic Manipulative Medicine curriculum for years OMS 1 and 2, including:
   a. Instructor for musculoskeletal block
   b. Instructor for musculoskeletal examination including lecture, lab, learning materials. Assist students with remediation for block.
   c. Assist with the SIM Center in simulated patient training and other required standardized patient development and testing.
   d. Assist with clinical skills procedural laboratories such as suturing, casting, splinting and taping.
   e. Provide physical diagnosis and OMM mentoring in PPC/OMM lab and assure weekly competency reviews.
   f. Evaluate student in SP and OSCE settings with small group reviews and video reviews for third year students.
   g. Update all case-based materials, presentation, learning objective and questions on annual basis for clinical medicine.
2. Provide medical care to the athletes of Auburn University under the VCOM Sports Medicine Program and serve as faculty for the fellowship.
   a. Oversee Sports Medicine Fellow and assists with achieving learning objectives. Assist with assurance that the fellowship performs all requirements for continued accreditation.
   b. Provide care in the Auburn sports medicine clinic and coverage for events as assigned by Chair.
3. Practice within a primary care practice to perform services to maintain family medicine skills. Responsible for precepting one to two VCOM students and/or residents in the sports medicine and primary care clinics.
4. Perform sports medicine research in conjunction with fellows and assures that presentations and publications occur.
5. Participate in further training and certification to assure privileges and reimbursement for providing procedures in the clinic.
6. Obtain and maintain necessary credentialing for Medicaid, Medicare, and other third party payors, as well as such hospital privileges, as may be appropriate in connection with the clinic sites.

7. Serve as liaison for the College with other academic sites, national colleges and agencies, and appropriate entities that align with the Physician’s discipline.

8. Other duties that fall within the administration of the Physician’s discipline as agreed upon from time to time with the Department Chair and/or the Dean.

9. Participate in faculty development and faculty meetings.

10. Represent the College in a positive and productive manner in areas assigned by the Department Chair and/or the Dean.

11. Obtain/maintain literacy in your field.

12. Be familiar with and adhere to the administrative and academic practices, policies and procedures of the College as set forth in the Faculty Handbook, College Catalog and College Policies Manual.

13. Submit an annual Faculty Activity Report.

14. Participate in committees and prospective student interviews as assigned by the Dean.

III. Required Qualifications

Education: Doctor of Osteopathic Medicine (DO) or Medical Doctor (MD)
Licensure or certification: State License
Experience: Residency Completion (field of specialty rotation or equivalent credentials); Board Eligible/Board Certified; clinical practice experience in specialty field; experience with the education of medical students and/or residents in an academic setting

Other skills important to this position:
- Excellent interpersonal and communications skills
- Strong team player
- Commitment to company values
- Basic computer proficiency

Preferences may be given to applicants who possess any or all of the following skills or attributes:
- General knowledge in primary care and rural medicine
- Current proficiency (or ability to develop proficiency) in Osteopathic Manipulative Medicine theory and techniques
- Prior teaching experience in classroom or in clinical setting
- Demonstrated ability to achieve proficiency in academics and research

Successful candidate will be subject to a criminal history background check.

IV. Working Conditions and Efforts: The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
Physical demands: While performing the duties of this job, the employee is occasionally required to sit; use hands and vision for office equipment such as computers; talk or hear; moderate telephone usage. The employee must occasionally lift and/or move up to 40 pounds. The employee needs to have adequate physical skills to perform and teach OMT techniques in the outpatient and inpatient setting.

Work environment: Office environment. Outside travel required 10% of time. The noise level in the work environment is usually minimal. The employee needs to be able to coordinate and comfortably work with peers, superiors and subordinates in order to create a friendly work environment.

This position is classified as exempt, at the Professional level, because it requires the advanced knowledge of a “learned professional” in which to meet the job duty requirements.

V. VCOM Core Values: The employee is expected to adhere to all VCOM policies. As the environment is a professional college, the VCOM faculty/staff are expected to dress and behave in a professional manner at work. The VCOM faculty/staff are also expected to as a VCOM employee to be a person who follows all laws and professional expectations of an upstanding citizen of the community. VCOM expects all employees to maintain a positive attitude in all working relationships with all VCOM departments, employees, medical students, prospective medical students, interns and residents and to treat all others engaged in the duties of the employment, with mutual respect.

I have read and understand this explanation and job description. I also understand that the job duties and description or the existence of the need for the position may be changed at any time as required by the College where growth of the institution or change in direction of the institution may change the duties of my department or the need for the position.

I am notified that the College is an equal opportunity employer and does not discriminate on the basis of age, sex, sexual orientation, ethnicity, religion, or disability.

I have been made aware of the College’s most recent campus safety report, the location of the college policies and procedures document, and the appropriate handbook for my position. I recognize my responsibility to be aware of the policies and procedures and I am in agreement to follow the policies and procedures as written.

Employee Signature: ____________________________ Date: ____________________

Approvals:
Associate Dean: ____________________________ Date: ____________________
Campus Dean: ____________________________ Date: ____________________
President/Provost: ____________________________ Date: ____________________