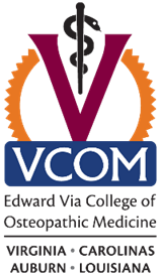


Position Description



Job Title: Pharmacology Faculty	
Department: Biomedical Affairs	Date: May 2021
FLSA: Exempt	Work Location: Carolinas Campus
Employee Category: T/R Faculty	Work Schedule: As directed in contract
Reports to: Associate Dean for Biomedical Affairs and Research	Percent Employment: 100%
Direct Reports: n/a	

I. **Job Summary:**

To educate medical students in pharmacology across a two-year preclinical curriculum using a variety of educational techniques, to conduct research/scholarly activity with expectations of publications and grant applications, and to provide service to the institution.

II. **Job Duties:**

1. Teach 1st and 2nd year medical students through both lecture as well as the use of innovative delivery styles such as flipped classroom lectures, case-based presentations, and other interactive presentations.
2. Write educationally appropriate examination questions (including COMLEX board style questions).
3. Perform some form of research appropriate to the College's mission in one or more of the following areas: clinical outcomes-based research in osteopathic medicine, pharmacogenetics, or clinical practice outcomes; medical education research in meaningful (and fundable) arenas, and/or cancer-related research (especially in areas of genetics and response to treatment).
4. Mentor medical students on research projects.
5. Perform service-related duties as required, e.g., committee work, academic advising, etc.
6. Interview prospective medical students.
7. Perform other duties as assigned.

III. **Required Qualifications:**

Education: PharmD, preferably with residency training, or PhD in Pharmacology with post-doctoral training (other PharmD will be considered who has teaching and research experience).

Experience: Teaching/research experience preferred. Evidence of being able to teach at the graduate level; broad-based background in pharmacology.

Strong interest in research and publication(s) in peer-reviewed journal(s) preferred.

Other skills important to this position: positive attitude

- Excellent interpersonal and communications skills
- Strong team player

- Commitment to VCOM mission and values
- Basic computer proficiency, including the use of Microsoft PowerPoint™

Preference is given to candidates with medical school teaching experience, an established research program with funding, and an excellent publication record, however new faculty with same interests and potential will be interviewed.

Successful candidates will be subject to a criminal history background check.

Regular, reliable or predictable attendance is an essential function of the job.

- IV. **Working Conditions and Efforts:** The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The position requires a rapid pace, some days with long hours to meet expectations, long distance driving to rural sites, and the ability to organize, interpret, and utilize a large volume of information.

Physical demands: While performing the duties of this job, the employee is required to ambulate (may be with use of assisted devices); sit, stand (or accommodate for standing); use hands and vision for teaching; use office equipment such as computers; speak to large and small groups of individuals for teaching; perform moderate telephone and poly-com communication/usage; occasionally be required to lift and/or move up to 50 pounds; drive distances up to five hours or to fly on occasion to other campuses or meetings.

Work environment: Office, classroom, laboratory constitute working environments. Outside travel required up to 5% of time. The noise level in the work environment is usually minimal. The pace of the work requires a rapid pace to synthesize and organize large volumes of material, while prioritizing duties.

This position is classified as an exempt position under the Professional exemption status because the candidate/employee is a “learned professional” requiring advanced knowledge to provide educational instruction.

Employment with VCOM is “at-will”. This means employment is for an indefinite period of time and it is subject to termination by the employee or by VCOM, with or without cause, with or without notice, and at any time. Nothing in this position description or any other policy of VCOM shall be interpreted to be in conflict with or to eliminate or modify in any way, the “at-will” employment status of VCOM employees.

- V. **VCOM Core Values:** The employee is expected to adhere to all VCOM policies. As the environment is a professional college, VCOM faculty / staff are expected to dress and behave in a professional manner at work. VCOM faculty / staff are expected as

VCOM employees, to be a person who obeys all laws and professional expectations of an upstanding citizen of the community. VCOM expects all employees to maintain a positive attitude in all working relationships with all VCOM departments, employees, medical students, prospective medical students, interns, and residents and to treat all other engaged in the duties of the employment, with mutual respect.

I am notified that the College is an equal opportunity employer and does not discriminate on the basis of age, sex, sexual orientation, ethnicity, religion, or disability.

I have been made aware of the College's most recent campus safety report, the location of the college policies and procedures document, and the appropriate handbook for my position. I recognize my responsibility to be aware of the policies and procedures and I am in agreement to follow the policies and procedures as written.